

Philippine Retirement Authority Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	ISSUANCE OF ID CARDS and VISA STICKERS OF RETIREES											
1.a	PVC card	PD, SD	Direct Contracting	N/A	N/A	October 2018	October 2018	Corporate Budget	583,440.00	583,440.00		PVC Blank card (processing - 8344 pcs, servicing - 50000 pcs)
1.b	Data card ribbon	PD, SD	Direct Contracting	N/A	N/A	October 2018	October 2018	Corporate Budget	1,170,000.00	1,170,000.00		130 pcs
1.c	Signature panel sticker	PD, SD	NP-53.9 - Small Value Procurement	N/A	N/A	4th Qtr	4th Qtr	Corporate Budget	77,532.00	77,532.00		77,532 pcs
	ISSUANCE OF SRRV/ ORIENTATION OF RETIREE MEMBERS											
1.d	Certificate holder/frame	PD	NP-53.9 - Small Value Procurement	N/A	N/A	4th Qtr	4th Qtr	Corporate Budget	379,200.00	379,200.00		3,792 pcs
1.e	Photo paper	PD	NP-53.9 - Small Value Procurement	N/A	N/A	4th Qtr	4th Qtr	Corporate Budget	112,860.00	112,860.00		684 pcs
1.f	Photopaper/Birthday Cards with envelope	SD	NP-53.9 - Small Value Procurement	N/A	N/A	3rd qtr 2018	3rd qtr 2018	Corporate Budget	50,000.00	50,000.00		5,000 pcs
2	MARKETING PROGRAM											
	Advertisement (Local and International)											
2.a.1	Newspaper/Broadsheets	APD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	3,100,000.00	3,100,000.00		19 issues
2.a.2	Magazines		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	5,600,000.00	5,600,000.00		25 issues
2.a.3	Map/Yearbooks		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	1,000,000.00	1,000,000.00		5 issues
2.a.4	Foreign Chambers Journals/ Directories		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	300,000.00	300,000.00		5 issues
2.a.5	Out of Home (billboards,LED Displays, Ambient Media)		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	20,400,000.00	20,400,000.00		13 issues
2.a.6	Radio/Television		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	1,800,000.00	1,800,000.00		5 issues
2.a.7	Online		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Various dates	Various dates	Corporate Budget	2,200,000.00	2,200,000.00		10 issues
2.a.8	Interactive Ads		NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	August 2018	August 2018	Corporate Budget	400,000.00	400,000.00		Chatbot set up
2.a.9	Travelling - Local	APD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	770,000.00	770,000.00		LOCAL & INTERNATIONAL travel - inspection
2.a.10		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	420,000.00	420,000.00		Plane tickets for local promotional campaign (4-5 pax)
2.a.11		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	280,000.00	280,000.00		Updating, reorientation for marketers & ocular inspection, site visit of RF & MP
2.a.12		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	640,000.00	640,000.00		Plane ticket - 4 pax, 4 tnps for the creation of SO in Palawan & Boracay
2.a.13		CRPD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	595,000.00	595,000.00		Plane tickets for 2 or 3 pax, salescalls, briefings, meetings and roadshows for stakeholders, familiarization tours for industry stakeholders/enablers and launching Best of RADAR
2.a.14	Travelling - International	CRPD	NP-53.9 - Small Value Procurement	March and June 2018	N/A	March and June 2018	March and June 2018	Corporate Budget	1,500,000.00	1,500,000.00		Plane tickets for for 2,3,4 or 5 pax, international promotional campaign
2.a.15	Promotions	APD	NP-53.9 - Small Value Procurement	Various dates	N/A	March and June 2018	March and June 2018	Corporate Budget	150,000.00	150,000.00		3000 pcs PRA SRRV Info Guide/Manual and translation in 3 languages
2.a.16			NP-53.9 - Small Value Procurement	Feb, May, August, Nov 2018	N/A	Feb, May, August, Nov 2018	Feb, May, August, Nov 2018	Corporate Budget	140,000.00	140,000.00		7,000 pcs. PRA newsletter
2.a.17			NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	326,000.00	326,000.00		35,000 pcs PRA brochures, including translation in 4 languages
2.a.18			NP-53.9 - Small Value Procurement	Mar, May, July, Sept 2018	N/A	Mar, May, July, Sept 2018	Mar, May, July, Sept 2018	Corporate Budget	270,000.00	270,000.00		52,000 pcs 1/2 page flyers, including translation in 4 languages
2.a.19			NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	450,000.00	450,000.00		150 pcs. Roll up Banner & special banner
2.a.20			NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	May 2018	May 2018	Corporate Budget	275,000.00	275,000.00		5000 pcs big tote bag Tokens/promotional items for retirees and accredited partners
2.a.21			NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	March and June 2018	March and June 2018	Corporate Budget	385,000.00	385,000.00		Tokens/promotional items for booth visitors/potential retirees (2,000 pcs Ordinary Ballpen, 5000 notepad, 2000 ref magnet)
2.a.22			NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	April, May & June 2018	April, May & June 2018	Corporate Budget	600,000.00	600,000.00		Tokens/promotional items for media partner and stakeholders (1,000 pcs notebook and 1,000 pcs USB, 8GB, 1000 net envelope bag,)
2.a.23			NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	May 2018	May 2018	Corporate Budget	270,000.00	270,000.00		Tokens for participants in PRA activities (1,000 pcs Polo Shirts)
2.a.24			NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	May 2018	May 2018	Corporate Budget	800,000.00	800,000.00		Development/production of PRA Mktg AVP
2.a.25	Travelling - International	CRPD	NP-53.9 - Small Value Procurement	Nov 2018	N/A	Nov 2018	Nov 2018	Corporate Budget	625,000.00	625,000.00		Event Coordinator - Venue and meals Marketer's for 200 pax, awards & prizes, tokens/give-aways, plaques, decorations for the Appreciation and Reward Activity,
2.a.26		CRPD	NP-53.9 - Small Value Procurement	May and Oct 2018	N/A	May and Oct 2018	May and Oct 2018	Corporate Budget	180,000.00	180,000.00		180pcs Tokens for attendees to Updating/reorientation for Marketers
3	TRAVELLING ACTIVITIES											
3.a.1	Quality Management System	CorplanD	NP-53.9 - Small Value Procurement	Jan, April & May 2018	N/A	Jan, April & May 2018	Jan, April & May 2018	Corporate Budget	160,000.00	160,000.00		Plane ticket for 8 pax from HO to Cebu and Davao, for conducting required activities related to ISO certification

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3.a.2	Quality Management System	CorplanD	NP-53.9 - Small Value Procurement	Jan, June, July 2018	N/A	Jan, June, July 2018	Jan, June, July 2018	Corporate Budget	80,000.00	80,000.00	Plane ticket for 4pax for ISO 9001:2008 and 2015 3rd Party Certification Audit of SO
3.a.3	Quality Management System	CorplanD	NP-53.9 - Small Value Procurement	Feb, March 2018	N/A	Feb, March 2018	Feb, March 2018	Corporate Budget	80,000.00	80,000.00	Plane ticket for 4pax for Workplace Improvement Team (5S)
3.a.4	Strategic Planning	CorplanD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	40,000.00	40,000.00	Plane ticket for two pax from Cebu and Davao for the Strategic Planning from SO
3.a.5	Annual Operations Planning	CorplanD	NP-53.9 - Small Value Procurement	Feb, April, July 2018	N/A	Feb, April, July 2018	Feb, April, July 2018	Corporate Budget	200,000.00	200,000.00	Plane ticket for various activities - Target Setting, Oplan, Budget Preparation, cascading of 2019 targets and COB
3.a.6	Corporate Performance Management	CorplanD	NP-53.9 - Small Value Procurement	June 2018	N/A	June 2018	June 2018	Corporate Budget	40,000.00	40,000.00	Plane ticket for two pax from Cebu and Davao for the Performance Review and Monitoring activities
3.a.7	Special Audit	IAD	NP-53.9 - Small Value Procurement	3rd qtr 2018	N/A	3rd qtr 2018	3rd qtr 2018	Corporate Budget	80,000.00	80,000.00	Plane ticket for 4 pax for conducting special audit
3.a.8	Revenue Generation (Ocular Inspection)	SD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	534,000.00	534,000.00	travelling and advertising expenses
3.a.9	Anniversary celebration - Satellite Offices	SD	NP-53.9 - Small Value Procurement	July, 2018	N/A	July, 2018	July, 2018	Corporate Budget	400,000.00	400,000.00	Plane tickets for 10 pax each SO (HO to Cebu & Davao)
3.a.10	Yuletide celebration - Satellite Offices	SD	NP-53.9 - Small Value Procurement	Dec, 2018	N/A	Dec, 2018	Dec, 2018	Corporate Budget	400,000.00	400,000.00	Plane tickets for 10 pax each SO (HO to Cebu & Davao)
3.a.11	Anniversary celebration - Head Office	Cebu SO	NP-53.9 - Small Value Procurement	July, 2018	N/A	July, 2018	July, 2018	Corporate Budget	40,000.00	40,000.00	Plane tickets for 2 pax from Cebu
3.a.12	Yuletide celebration - Head Office	Cebu SO	NP-53.9 - Small Value Procurement	Dec, 2018	N/A	Dec, 2018	Dec, 2018	Corporate Budget	40,000.00	40,000.00	Plane tickets for 2 pax from Cebu
3.a.13	Meetings with LGU	Baguio SO	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	78,000.00	78,000.00	Plane tickets for 6 pax
3.a.14	Training activities	ASD	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	450,000.00	450,000.00	Plane tickets for PRA officers -seminars
3.a.15	BAC activities	ProcDiv	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Corporate Budget	650,000.00	650,000.00	Plane tickets - conduct of post qualifications and other related activity (local & international)
4	PROCUREMENT OF SUPPLIES AND MATERIALS										
4.a.1	Various office supplies and materials	ASD	NP-53.5 Agency-to-Agency	N/A	N/A	Various dates	Various dates	Corporate Budget	5,200,000.00	5,200,000.00	For daily operations of all the Departments/OGM/ODGM/Satellite Offices
5	TELECOMMUNICATIONS										
5.a.1	Mobile phone	ASD	Direct Contracting	N/A	N/A	1st Qtr 2018	1st Qtr 2018	Corporate Budget	115,200.00	115,200.00	Mobile phone for OBS and Procurement Division
5.a.2	Telephone lines	Baguio SO, Clark-Subic SO, Cebu SO	Direct Contracting	N/A	N/A	1st Qtr 2018	1st Qtr 2018	Corporate Budget	36,000.00	36,000.00	Landline with internet service
6	ADVERTISEMENT										
6.a.1	Recruitment of personnel	ASD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	April 2018	April 2018	Corporate Budget	120,000.00	120,000.00	Ad placement in newspapers, online posting of job vacancy & ITB for renovation
7	PROMOTIONAL SUPPLIES										
7.a.1	T-Shirts (Uniform for the Sport Fest)	ASD	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	Corporate Budget	150,000.00	150,000.00	200 pcs tshirts with shorts
7.a.2	Corporate Giveaways	ASD	NP-53.9 - Small Value Procurement	various dates	N/A	various dates	various dates	Corporate Budget	670,000.00	670,000.00	200 pcs Polo Shirt & 200 pcs table calendar and 200 pcs survival bag/kit
8	VARIOUS ACTIVITIES FOR THE RETIREES										
8.a.1	Health & Wellness activities - Head Office	SD	NP-53.9 - Small Value Procurement	Sept 2018	N/A	Sept 2018	Sept 2018	Corporate Budget	150,000.00	150,000.00	Venue, Event Coordinator, Bus rental
8.a.2	Anniversary celebration - Head Office	SD	NP-53.5 Agency-to-Agency	N/A	N/A	July, 2018	July, 2018	Corporate Budget	880,000.00	880,000.00	Venue inclusive of food and drinks for 550 pax
		SD	NP-53.9 - Small Value Procurement	July, 2018	N/A	July, 2018	July, 2018	Corporate Budget	502,500.00	502,500.00	Prizes, tokens, trophies/plaques, invitations, banners/tarpaulins for the anniversary celebration, entertainment
8.a.3	Eco-Tourism and Pro-Environmental Activity (Tree Planting)	SD	NP-53.9 - Small Value Procurement	May 2018	N/A	May 2018	May 2018	Corporate Budget	95,000.00	95,000.00	t-shirts, gloves, cap/umbrellas, towels, seedlings, bus rental, meals
8.a.4	Anniversary celebration - Satellite Offices	Baguio, Clark-Subic, Cebu & Davao SOs	NP-53.9 - Small Value Procurement	July, 2018	N/A	July, 2018	July, 2018	Corporate Budget	1,300,000.00	1,300,000.00	Event Coord -Venue with food and drinks, photo souvenir package; video shoot, physical arrangement, entertainment,tokens/gifts/raffle prizes
8.a.5	Yuletide celebration - Head Office	SD	NP-53.5 Agency-to-Agency	N/A	N/A	Dec, 2018	Dec, 2018	Corporate Budget	700,000.00	700,000.00	Venue inclusive of food and drinks for 500 pax
		SD	NP-53.9 - Small Value Procurement	Dec, 2018	N/A	Dec, 2018	Dec, 2018	Corporate Budget	87,750.00	87,750.00	Prizes, raffles, tokens, banners/tarpaulins for the anniversary celebration, entertainment
8.a.6	Yuletide celebration - Satellite Offices	Baguio, Clark-Subic, Cebu & Davao SOs	NP-53.9 - Small Value Procurement	Dec, 2018	N/A	Dec, 2018	Dec, 2018	Corporate Budget	1,400,000.00	1,400,000.00	Event Coord-Venue with food and drinks; photo souvenir package, video shoot, physical arrangement, entertainment,tokens/gifts/raffle prizes
8.a.7	Phil Retirement Industry Expo - Central Luzon	ClarkSubic	NP-53.9 - Small Value Procurement	may 2018	N/A	may 2018	may 2018	Corporate Budget	350,000.00	350,000.00	Event Coord-venue, food, token, entertainment, raffle, tent rental, photo souvenir, physical arrangement with light & sound, video coverage
8.a.8	Dnning Water	ASD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	75,000.00	75,000.00	Supply and delivery of drinking water
9	VARIOUS RENTALS										
9.a.1	Rental of off-site storage	ASD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	250,000.00	250,000.00	12 months rental period
9.a.2	Rental of Venue for the Team Building	ASD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	495,000.00	495,000.00	venue inclusive of food and drinks
9.a.3	Rental of Bus (Team Building)	ASD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	100,000.00	100,000.00	3 units
9.a.4	Rental of Venue for the Sportsfest	ASD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	40,000.00	40,000.00	government gym

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9.a.5	Venue for the training/workshop for ISO Transition	CorplanD	NP-53.9 - Small Value Procurement	Feb to May 2018	N/A	Feb to May 2018	Feb to May 2018	Corporate Budget	384,000.00	384,000.00	4 venues (4 training) with food, drinks within metro manila
9.a.6	Venue for the Strategic Planning & Roadmap	CorplanD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	180,000.00	180,000.00	venue with food and accomodation
9.a.7	Rental of Bus for Strategic Planning	CorplanD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	75,000.00	75,000.00	2 units bus
9.a.8	Venue for the Mid year Review	CorplanD	NP-53.9 - Small Value Procurement	August 2018	N/A	August 2018	August 2018	Corporate Budget	128,000.00	128,000.00	outside PRA office
10	HIRING OF CONSULTANTS										
10.a.1	Customer Satisfaction Survey	CorplanD	NP-53.9 - Small Value Procurement	Mar2018	N/A	Mar2018	Mar2018	Corporate Budget	750,000.00	750,000.00	Consultancy service for the conduct of the annual survey
10.a.2	Third (3rd) Party Certifying Body	CorplanD	NP-53.9 - Small Value Procurement	4th qtr 2018	N/A	4th qtr 2018	4th qtr 2018	Corporate Budget	400,000.00	400,000.00	ISO certifying body
10.a.3	Conduct of Feasibility Study	CorplanD	NP-53.9 - Small Value Procurement	4th qtr 2018	N/A	4th qtr 2018	4th qtr 2018	Corporate Budget	200,000.00	200,000.00	for Retirement Village
10.a.4	Conduct of Competency Gap	ASD	NP-53.9 - Small Value Procurement	4th qtr 2018	N/A	4th qtr 2018	4th qtr 2018	Corporate Budget	280,000.00	280,000.00	for Competency framework
11	PRINTING & BINDING										
11.a.1	Printing of 2017 Annual Report	CorplanD	NP-53.9 - Small Value Procurement	June 2018	N/A	June 2018	June 2018	Corporate Budget	225,000.00	225,000.00	150 sets
12	SUBSCRIPTIONS (Newspaper)										
13	Manpower Agency for JO Employees	ASD	Competitive Bidding	Oct. 2018	Oct. 2018	Nov. 2018	Nov. 2018	Corporate Budget	20,540,251.00	20,540,251.00	for hiring of JO personnel
14	SECURITY SERVICES	ASD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	500,000.00	500,000.00	Security services station at the 29th floor PRA office
15	COURIER SERVICES	ASD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	300,000.00	300,000.00	local and international courier
16	REPAIRS AND MAINTENANCE										
16.a.1	Installation of Ceiling Projector (supply, materials & installation)	ICTD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	100,000.00	100,000.00	1 lot
16.a.2	Installation of PA System (supply, materials & labor)	ICTD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	100,000.00	100,000.00	1 lot
16.a.3	Repairs and Maintenance (for Server Room)	ICTD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	230,000.00	230,000.00	1 lot
16.a.4	IT Equipment (hardware) and Software (upgrade/update) Maintenance	ICTD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	500,000.00	500,000.00	as the need arises
16.a.5	Fumigation of office Space	ASD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	80,000.00	80,000.00	12 months contract
16.a.6	Flooring and Carpet	ASD	Competitive Bidding	Oct. 2018	Oct. 2018	Nov. 2018	Nov. 2018	Corporate Budget	2,000,000.00	2,000,000.00	1 lot - repair of flooring and installation of carpet
16.a.7	Anti Virus (125 users)	ICTD	NP-53.9 - Small Value Procurement	4th qtr 2018	4th qtr 2018	4th qtr 2018	4th qtr 2018	Corporate Budget	630,000.00	630,000.00	
16.a.8	Anti Virus (150 users)	ICTD	NP-53.9 - Small Value Procurement	4th qtr 2018	4th qtr 2018	4th qtr 2018	4th qtr 2018	Corporate Budget	973,000.00	973,000.00	
16.a.9	For Office Bldg/Electrical Room & Fire Extinguisher	ASD	NP-53.9 - Small Value Procurement	April 2018	May2018	May2018	May2018	Corporate Budget	200,000.00	200,000.00	additional requirements for restoration of electrical supply
16.a.10	For Office Vehicles	ASD	NP-53.9 - Small Value Procurement	3rd - 4th Qtr	3rd - 4th Qtr	3rd - 4th Qtr	3rd - 4th Qtr	Corporate Budget	505,000.00	505,000.00	
16.a.11	Improvement of Power Supply of Main Server Room	ICTD	NP-53.9 - Small Value Procurement	4th qtr 2018	4th qtr 2018	4th qtr 2018	4th qtr 2018	Corporate Budget	950,000.00	950,000.00	
17	GAD PROGRAM										
18	RENOVATION OF OFFICE BUILDING/LEASEHOLD IMPRVMTS										
18.a.1	Clark/Subic Satellite office	Clark/Subic SO	NP-53.9 - Small Value Procurement	3rd qtr 2018	N/A	3rd qtr 2018	3rd qtr 2018	Corporate Budget	500,000.00	500,000.00	Design, supply and installation of modular reception counters, workstations and other modular fixtures
18.a.2	Cebu Satellite office	Cebu SO	NP-53.9 - Small Value Procurement	4th qtr 2018	N/A	4th qtr 2018	4th qtr 2018	Corporate Budget	200,000.00	200,000.00	Design, supply and installation of modular reception counters, workstations and other modular fixtures
19	PROCUREMENT OF IT SYSTEMS, SOFTWARES & HARDWARES										
	Procurement of IT System										
19.a.1	Biometric Lock (Phase II) - Satellite Offices	ICTD	NP-53.9 - Small Value Procurement	4th qtr 2018	N/A	4th qtr 2018	4th qtr 2018	Corporate Budget	900,000.00	900,000.00	for Satellite Offices
19.a.2	CCTV System, Cloud - Head Office(Phase I)	ICTD	NP-53.9 - Small Value Procurement	4th qtr 2018	N/A	4th qtr 2018	4th qtr 2018	Corporate Budget	950,000.00	950,000.00	1 lot
19.a.3	CCTV System, IP Based - 4 Satellite office (Phase I)	ICTD	NP-53.9 - Small Value Procurement	4th qtr 2018	N/A	4th qtr 2018	4th qtr 2018	Corporate Budget	1,400,000.00	1,400,000.00	Php350k per satellite
19.a.4	Voice Network Upgrade and VOIP Expenses (PABX) - Phase II	ICTD	Competitive Bidding	March 2018	March 2018	March 2018	March 2018	Corporate Budget	1,500,000.00	1,500,000.00	1 lot
19.a.5	Web Development (Phase II)	ICTD	Competitive Bidding	March 2018	March 2018	March 2018	March 2018	Corporate Budget	3,000,000.00	3,000,000.00	1 lot
19.a.6	Structured Cabling - Network Infrastructure	ICTD	Competitive Bidding	4th qtr 2018	4th qtr 2018	4th qtr 2018	4th qtr 2018	Corporate Budget	4,000,000.00	4,000,000.00	1 lot
20	INTERNET EXPENSES										
20.a.1	Internet Connection (for 100 MBPS) - Head Office	ICTD	Competitive Bidding	July 2018	July 2018	July 2018	July 2018	Corporate Budget	1,198,282.58	1,198,282.58	12 months
20.a.2	Internet Connection - Cebu SO (10 MBPS)	ICTD	NP-53.9 - Small Value Procurement	July 2018	N/A	July 2018	July 2018	Corporate Budget	134,016.81	134,016.81	12 months
20.a.3	Internet Connection - DavaoSO (10 MBPS)	ICTD	NP-53.9 - Small Value Procurement	July 2018	N/A	July 2018	July 2018	Corporate Budget	134,016.81	134,016.81	12 months
20.a.4	Internet Connection - Clark/Subic SO (10 MBPS)	ICTD	NP-53.9 - Small Value Procurement	July 2018	N/A	July 2018	July 2018	Corporate Budget	134,016.81	134,016.81	12 months
20.a.5	Internet Connection - Baguio SO (10 MBPS)	ICTD	NP-53.9 - Small Value Procurement	July 2018	N/A	July 2018	July 2018	Corporate Budget	134,016.81	134,016.81	12 months
20.a.6	Email Hosting	ICTD	NP-53.9 - Small Value Procurement	July 2018	N/A	July 2018	July 2018	Corporate Budget	432,000.00	432,000.00	144 users
20.a.7	Domain Hosting (for domain email gov.ph)	ICTD	NP-53.9 - Small Value Procurement	July 2018	N/A	July 2018	July 2018	Corporate Budget	5,000.00	5,000.00	1 year
20.a.8	Web Hosting	ICTD	NP-53.9 - Small Value Procurement	July 2018	N/A	July 2018	July 2018	Corporate Budget	120,000.00	120,000.00	1 year
21	Procurement of IT software										
21.a.1	Acrobat Package, License	ICTD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	100,000.00	100,000.00	
21.a.2	Adobe Creative Suite	ICTD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	350,000.00	350,000.00	
21.a.4	Backup Software	ICTD	NP-53.9 - Small Value Procurement	March 2018	March 2018	March 2018	March 2018	Corporate Budget	750,000.00	750,000.00	
21.a.6	Disaster Recovery System	ICTD	Competitive Bidding	3rd Qtr 2018	3rd Qtr 2018	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	2,500,000.00	2,500,000.00	
21.a.7	Email Blasting Software	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	100,000.00	100,000.00	
21.a.8	File Compression Software	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	100,000.00	100,000.00	
21.a.10	Firewall (License)	ICTD	NP-53.9 - Small Value Procurement	July 2018	N/A	July 2018	July 2018	Corporate Budget	500,000.00	500,000.00	
21.a.11	Networking Monitoring Tools	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	950,000.00	950,000.00	
21.a.12	PDF Editor (License)	ICTD	NP-53.9 - Small Value Procurement	April 2018	N/A	April 2018	April 2018	Corporate Budget	100,000.00	100,000.00	
21.a.13	QR Code Generator & Scanning Software	ICTD	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	Corporate Budget	100,000.00	100,000.00	
21.a.14	Queue Management System (with ticketing)	ICTD	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	Corporate Budget	200,000.00	200,000.00	

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21.a.15	Power BI (100 Licenses)	ICTD	NP-53.5 Agency-to-Agency	April 2018	N/A	April 2018	April 2018	Corporate Budget	1,000,000.00		1,000,000.00	
21.a.16	Software Converter for File Resizing (License)	ICTD	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	Corporate Budget	100,000.00		100,000.00	
21.a.17	Software Language Translator (License)	ICTD	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	Corporate Budget	100,000.00		100,000.00	
21.a.18	SQL Server (License)	ICTD	NP-53.9 - Small Value Procurement	March 2018	N/A	March 2018	March 2018	Corporate Budget	250,000.00		250,000.00	
21.a.19	SQL Server Client (License)	ICTD	NP-53.5 Agency-to-Agency	March 2018	N/A	March 2018	March 2018	Corporate Budget	2,000,000.00		2,000,000.00	
21.a.20	Visio	ICTD	NP-53.5 Agency-to-Agency	June 2018	N/A	June 2018	June 2018	Corporate Budget	100,000.00		100,000.00	
21.a.21	Visual Studio (Development Tools) - (License)	ICTD	NP-53.5 Agency-to-Agency	March 2018	N/A	March 2018	March 2018	Corporate Budget	400,000.00		400,000.00	
22	IT Equipment/Supplies											
22.a.1	Memory 8GB DDR3 SDRAM (for desktop)	ICTD	NP-53.9 - Small Value Procurement	Sept 2018	N/A	Sept 2018	Sept 2018	Corporate Budget	240,000.00		240,000.00	20 units
22.a.2	Dot Matrix Printer, 24 pin, 80 columns	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	90,000.00		90,000.00	3 units
22.a.3	External Hard Disk Portable, 4TB	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	180,000.00		180,000.00	12 units
22.a.4	External Hard Disk Portable, 2TB	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	240,000.00		240,000.00	20 units
22.a.5	Digital Signature Tablet	ICTD	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	Corporate Budget	84,000.00		84,000.00	7units
22.a.6	Digital Voice Recorder	ICTD	NP-53.9 - Small Value Procurement	March 2018	N/A	March 2018	March 2018	Corporate Budget	100,000.00		100,000.00	5 units
22.a.7	Drawing Tablet	ICTD	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	Corporate Budget	75,000.00		75,000.00	3units
22.a.8	Drone	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	75,000.00		75,000.00	1 unit
22.a.9	File Server	ICTD	Competitive Bidding	3rd Qtr 2018	3rd Qtr 2018	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	6,000,000.00		6,000,000.00	2 units
22.a.10	Inkjet Printers (stand alone)	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	100,000.00		100,000.00	4 units
22.a.11	Printer, High Speed, Colored, High End, 3 tray	ICTD	Competitive Bidding	March 2018	March 2018	March 2018	March 2018	Corporate Budget	1,080,000.00		1,080,000.00	3 unit
22.a.12	Bank Note Counter	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	3rd Qtr 2018	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	200,000.00		200,000.00	1unit
22.a.13	High-end Inkjet Printer (Network, Continuous Ink)	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	520,000.00		520,000.00	13 units - finance - 3, ictd-1, coa-2, legal-2, servicing-1, processing-1, mktg-1, ogm-1, cebu-1
22.a.14	High end, High speed colored Printer (3 tray, envelope size to A3 departmental)	ICTD	NP-53.9 - Small Value Procurement	March 2018	N/A	March 2018	March 2018	Corporate Budget	360,000.00		360,000.00	1unit
22.a.15	Photocopier	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	500,000.00		500,000.00	5 units
22.a.16	ID Printer	ICTD	Competitive Bidding	Sept 2018	Sept 2018	Sept 2018	Sept 2018	Corporate Budget	1,000,000.00		1,000,000.00	2 units
22.a.17	Internal Hard Disk, 1TB (spare for desktop)	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	50,000.00		50,000.00	5 units
22.a.18	Internal Hard Disk, 1TB (spare for laptop)	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	150,000.00		150,000.00	15 units
22.a.19	Network Switch, 48 ports	ICTD	NP-53.9 - Small Value Procurement	March 2018	N/A	March 2018	March 2018	Corporate Budget	500,000.00		500,000.00	5 units
22.a.20	Portable Computers, desktop	ICTD	Competitive Bidding	3rd Qtr 2018	3rd Qtr 2018	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	1,050,000.00		1,050,000.00	15 units
22.a.21	Projector (for ceiling mount)	ICTD	NP-53.9 - Small Value Procurement	March 2018	N/A	March 2018	March 2018	Corporate Budget	90,000.00		90,000.00	3units
22.a.22	Projector Overhead Document	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	50,000.00		50,000.00	1 unit
22.a.23	Mini Projector	ICTD	NP-53.9 - Small Value Procurement	May 2018	N/A	May 2018	May 2018	Corporate Budget	90,000.00		90,000.00	3units
22.a.24	Projector	ICTD	NP-53.9 - Small Value Procurement	May 2018	N/A	May 2018	May 2018	Corporate Budget	50,000.00		50,000.00	for cebu & ogm
22.a.25	RISO Copier Machine	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	150,000.00		150,000.00	1 unit
22.a.26	Flatbed Scanners, High End (legal size)	ICTD	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	Corporate Budget	420,000.00		420,000.00	14 units
22.a.27	Middle-end Scanner	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	240,000.00		240,000.00	4 units
22.a.28	High End Scanner	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	300,000.00		300,000.00	1 unit
22.a.29	UPS (single)	ICTD	NP-53.9 - Small Value Procurement	July 2018	N/A	July 2018	July 2018	Corporate Budget	200,000.00		200,000.00	20 units
22.a.30	Power Supply (CPU)	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	56,000.00		56,000.00	7 units
22.a.31	Wireless Router	ICTD	NP-53.9 - Small Value Procurement	March 2018	N/A	March 2018	March 2018	Corporate Budget	150,000.00		150,000.00	6 units
23	PROCUREMENT OF MOTOR VEHICLES, OFFICE EQPT, F&F & OPPEs											
23.a.1	Passenger Van	ASD	Competitive Bidding	3rd Qtr 2018	3rd Qtr 2018	4th Qtr 2018	4th Qtr 2018	Corporate Budget	6,600,000.00		6,600,000.00	1,650,000/unit - slashed by DBM (4 units)
23.a.2	Air Conditioning Unit	ICTD	NP-53.9 - Small Value Procurement	March 2018	March 2018	March 2018	March 2018	Corporate Budget	600,000.00		600,000.00	for HO
23.a.3	Complete PA System (Seminar Room)	ICTD	NP-53.9 - Small Value Procurement	March 2018	N/A	March 2018	March 2018	Corporate Budget	400,000.00		400,000.00	1 unit
23.a.4	LED TV, Monitor 55" (Conference/Briefing/Lounge Area)	ICTD	NP-53.9 - Small Value Procurement	March 2018	N/A	March 2018	March 2018	Corporate Budget	300,000.00		300,000.00	3 units
23.a.5	LED TV, Monitor 80" (Seminar Room)	ICTD	NP-53.9 - Small Value Procurement	March 2018	N/A	March 2018	March 2018	Corporate Budget	250,000.00		250,000.00	1unit
23.a.6	LED TV, Monitor 42"	ClarkSO	NP-53.9 - Small Value Procurement	3rd qtr 2018	N/A	3rd qtr 2018	3rd qtr 2018	Corporate Budget	40,000.00		40,000.00	1unit
23.a.7	LED TV, Monitor 40" (conference/briefing/lounge)	ICTD	NP-53.9 - Small Value Procurement	3rd qtr 2018	N/A	3rd qtr 2018	3rd qtr 2018	Corporate Budget	180,000.00		180,000.00	3units
23.a.8	Lateral File Cabinet	PDiv,SDiv.,OBS, ProcDiv	NP-53.9 - Small Value Procurement	2nd qtr 2018	N/A	2nd qtr 2018	2nd qtr 2018	Corporate Budget	360,000.00		360,000.00	12 units (3 - procaiv, 1-obs,2-processing, 2-servicing), 2-FMD, 1 - OGM, 1 COA
23.a.9	Mobile Pedestal drawer	PDiv,SDiv, Corplan,ProcDiv, ICTD, OGM	NP-53.9 - Small Value Procurement	2nd qtr 2018	N/A	2nd qtr 2018	2nd qtr 2018	Corporate Budget	372,000.00		372,000.00	31 units (PD-3, SD-3, ProcD-2, ICTD-2, Corplan-2, OBS-2, OGM-3,Legal-2, FMD 2, Admin-10
23.a.10	Blinds, Vertical, Roll Up	ASD	NP-53.9 - Small Value Procurement	2nd qtr 2018	N/A	2nd qtr 2018	2nd qtr 2018	Corporate Budget	400,000.00		400,000.00	1 lot
23.a.11	Visitors Chair	ASD	NP-53.9 - Small Value Procurement	2nd qtr 2018	N/A	2nd qtr 2018	2nd qtr 2018	Corporate Budget	90,000.00		90,000.00	30 units
23.a.12	Gang Chair, 3-seater, metal chrome	ASD	NP-53.9 - Small Value Procurement	2nd qtr 2018	N/A	2nd qtr 2018	2nd qtr 2018	Corporate Budget	75,000.00		75,000.00	5 units
23.a.13	Safety Vault with Key and Combination Lock	PDiv.,ASD, ClarkSO	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	200,000.00		200,000.00	3 units
23.a.14	High-End DSLR Camera with Extra Focus Lens and Complete Accessories)	ICTD	NP-53.9 - Small Value Procurement	3rd qtr 2018	N/A	3rd qtr 2018	3rd qtr 2018	Corporate Budget	300,000.00		300,000.00	2 units - marketing
23.a.15	Camera, DSLR	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	600,000.00		600,000.00	8 units - corplan, 4 SO, ictd, procurement, admin
23.a.16	Video Cam	ICTD	NP-53.9 - Small Value Procurement	July 2018	N/A	July 2018	July 2018	Corporate Budget	50,000.00		50,000.00	1 unit
23.a.17	High-End HD CAMCorder (For Video Purposes)	ICTD	NP-53.9 - Small Value Procurement	3rd qtr 2018	N/A	3rd qtr 2018	3rd qtr 2018	Corporate Budget	150,000.00		150,000.00	1unit
23.a.18	Tablet	ICTD	NP-53.9 - Small Value Procurement	3rd qtr 2018	N/A	3rd qtr 2018	3rd qtr 2018	Corporate Budget	90,000.00		90,000.00	6 units
23.a.19	Fax Machine	ICTD	NP-53.9 - Small Value Procurement	3rd Qtr 2018	N/A	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	54,776.00		54,776.00	7 units
23.a.20	Floor Polisher, High Speed	ASD	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	100,000.00		100,000.00	1 unit
23.a.21	Workstations/Office Tables	ASD	Competitive Bidding	3rd Qtr 2018	3rd Qtr 2018	3rd Qtr 2018	3rd Qtr 2018	Corporate Budget	1,620,000.00		1,620,000.00	60 units
23.a.22	Meeting Table (4 seater)	ASD	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	125,000.00		125,000.00	5 units
23.a.23	Office Chairs	ASD	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	300,000.00		300,000.00	60 units

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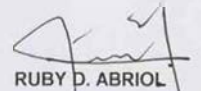
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23 a.24	Executive Chair	ASD	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	192,000.00		192,000.00	16 units
23 a.25	Steel Rack/Open Shelves	ASD	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	750,000.00		750,000.00	50 units
23 a.26	Steel Rack/Open Shelves	ICTD	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	150,000.00		150,000.00	6 units (5 layers)
24 a.1	Laser Printer Black, 3-tray (For Obligation)	ICTD	Competitive Bidding	2nd Qtr 2018	Jun-18	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	1,080,000.00		1,080,000.00	delivered in 1st qtr of 2018
24 a.2	Hot Pluggable Disk Storage (Memo Entry)	ICTD	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	175,376.00		175,376.00	delivered in 1st qtr of 2018
24 a.3	Memory Sodimm, Laptop (Memo Entry)	ICTD	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	810,000.00		810,000.00	delivered in 1st qtr of 2018
24 a.4	Biometric Lock, Phase I (Memo Entry)	ICTD	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	785,000.00		785,000.00	delivered in 1st qtr of 2018
24 a.5	Digital Document Mngmt Information System (Phase I)	ICTD	Competitive Bidding	1st Qtr 2018	1st Qtr 2018	1st Qtr 2018	1st Qtr 2018	Corporate Budget	1,498,000.00		1,498,000.00	
24 a.6	Human Resource Information System	ICTD	Competitive Bidding	1st Qtr 2018	1st Qtr 2018	1st Qtr 2018	1st Qtr 2018	Corporate Budget	1,298,000.00		1,298,000.00	
24 a.7	Voice Network Upgrade & VOIP (PABX)	ICTD	Competitive Bidding	1st Qtr 2018	1st Qtr 2018	1st Qtr 2018	1st Qtr 2018	Corporate Budget	1,128,848.00		1,128,848.00	
24 a.8	PRA Logo (Memo Entry)	APD	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	5,000.00	5,000.00		delivered in 1st qtr of 2018
24 a.9	Frisbee Fan (Memo Entry)	APD	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	120,000.00	120,000.00		delivered in 1st qtr of 2018
24 a.10	Regular Ballpen (Memo Entry)	APD	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	75,000.00	75,000.00		delivered in 1st qtr of 2018
24 a.11	Hiring of Consultant for ISO Transition (Memo Entry)	Corplan	NP-53.9 - Small Value Procurement	2nd Qtr 2018	N/A	2nd Qtr 2018	2nd Qtr 2018	Corporate Budget	600,000.00	600,000.00		delivered in 1st qtr of 2018
Total									148,669,234.82	94,930,082.82	53,739,152.00	

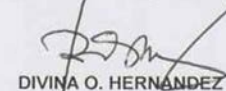
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ANNALYN A. ERIA
 BAC, Vice Chairperson


Atty. Maria Milagros R. Llisaca
 BAC, Chairperson

APPROVED BY:


ATTY. BIENVENIDO K. CHY
 GENERAL MANAGER/CEO

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 Issue Date: January 2019

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